

**Coronavirus: planning for tiered local restrictions**

4 tiers approach for our school. Subject to review against future guidance

TIER	WHAT IT MEANS FOR OUR SCHOOL	ACTIONS WE'LL TAKE
1	<p><b>LOCAL RESTRICTIONS BUT NO STAFF SHIELDING</b></p> <p>Parkside School will remain open for all pupils. If Local/National restrictions were imposed where the Extremely Clinically vulnerable group that are currently on pause REMAIN on pause and do not have to shield.</p> <p>Risk assessment and guidance in place as agreed by Governors and re-evaluated regularly.</p> <p>Normal timetable unless staffing issues mean a return to static groups.</p> <p>Staff will be asked to wear face coverings when moving around communal areas in school where it's difficult to maintain social distancing, unless they're exempt from wearing one.</p> <p>Visitors will be asked to wear face coverings when moving around communal areas in school where it's difficult to maintain social distancing, unless they're exempt from wearing one.</p> <p>Pupils who have chosen to isolate will be provided with remote learning.</p>	<p>Equipment will be cleaned daily by classroom staff. We will ask staff and visitors to wear face coverings.</p> <p><b>Absence requests</b></p> <p>All pupils should attend school</p> <p>6 week part time timetable in place for pupils with exceptional circumstances/needs</p> <p><b>Vulnerable pupils</b></p> <p>We will strongly encourage vulnerable pupils to continue attending school. To do this, we'll:</p> <p>Work with our local authority (LA) Contact a pupil's parent or carer, and (where applicable) social worker if the pupil doesn't attend, to find out why and discuss their concerns</p> <p><b>Staffing arrangements</b></p> <p>All staff to attend school unless self isolating due to contact with someone with symptoms or a positive test.</p> <p>If staffing levels become too low then static classes at all time will be reverted to.</p> <p>We will close specific classes if staffing is not at safe levels.</p>
2	<p><b>LOCAL LOCKDOWN BUT STAFF SHIELDING</b></p> <p>Parkside School will remain open for all pupils. If Local/national Lockdown where the Extremely Clinically vulnerable group that are currently on pause return to SHIELDING.</p> <p>Where the staffing levels are deemed unsafe for all students to attend we will remain open for all pupils but operate a rota system.</p>	<p>Equipment will be cleaned daily by classroom staff</p> <p>We will ask staff and visitors to wear face coverings.</p> <p>Text to be sent to parents advising them that we were entering Contingency plan one that our parents had already been made aware of.</p> <p>We will include vulnerable pupils and the children of critical workers as full time, all other pupils will be part time.</p> <p>All pupils should attend school when their group is scheduled to be on-site.</p>

	<p>Where half the group will be in for part of the week. Each bubble would be given 2 days per week. We will try to accommodate needs of working parents. Classes would be static and stop the move about element.</p> <p>(Staff includes all departments in school. Therefore a lack of cleaners or kitchen staff etc will affect full opening of the school.)</p> <p>We will remain open for all pupils.</p> <p>We'll maintain the same rules on face coverings on-site as in tier 1</p>	<p><b>Risk assessment</b></p> <p>We will update our risk assessment to reflect our rota model, and we'll communicate our plans with all staff and parents.</p> <p><b>Vulnerable pupils</b></p> <p>We will strongly encourage vulnerable pupils to continue attending school. To do this, we'll:</p> <ul style="list-style-type: none"> <li>▪ Work with our local authority (LA)</li> <li>▪ Contact a pupil's parent or carer, and (where applicable) social worker if the pupil doesn't attend, to find out why and discuss their concerns</li> </ul> <p><b>Remote learning arrangements</b></p> <p>Senior Teachers and TLR holding subject leaders ensure that teachers deliver agreed remote learning and that teaching assistants are tasked with work. The School will offer a suite of online learning and home study packs. These will address curriculum and EHCP targets.</p> <p>Staff will contact parents daily by email and if there is no internet access by phone.</p> <p>Each class will have a minimum of 2 zoom circle time session per week with SLT attending</p> <p><b>Free school meals</b></p> <p>We will work to provide meal vouchers for families on FSM if pupils are not in school.</p> <p><b>Staffing arrangements</b></p> <p>We would ensure that there were sufficient DSL and First Aiders within the school.</p> <p>All staff are expected to attend school unless shielding themselves or self isolating due to contact with someone with symptoms or a positive test. Staff will prepare work and video links to pupils.</p>
3	<p><b>LOCKDOWN WITH STAFF SHIELDING AND INCREASED STAFF ABSENCE</b></p> <p>We will remain open full-time for pupils of critical workers and extremely vulnerable pupils identified with LA and social workers.</p> <p><b>We will remain on a rota system with pupils ONLY attending 2 days</b></p>	<p>Equipment will be cleaned daily by classroom staff and school will be fogged weekly.</p> <p>We will ask staff and visitors to wear face coverings. Text to be sent to parents advising them that we were entering Contingency plan one that our parents had already been made aware of. We will include vulnerable pupils and the children of critical workers in rota groups, even if they will be at</p>

**regardless of parents working needs unless the pupils are vulnerable or have critical workers as parents**

We will provide remote education for other pupils

We will maintain the same rules on face coverings as in Tier 1

school full-time.

**Risk assessment**

We will update our risk assessment to reflect our rota model, and we'll communicate our plans with all staff and parents.

**Vulnerable pupils**

We will strongly encourage vulnerable pupils to continue attending school. To do this, we'll:

- Work with our local authority (LA)
- Contact a pupil's parent or carer, and (where applicable) social worker if the pupil doesn't attend, to find out why and discuss their concerns

**Absence requests**

All pupils should attend school when their group is scheduled to be on-site.

Children of critical workers: we will consider absence requests for children of critical workers if their parents tell us in advance that their child won't be attending school when their rota group is scheduled to be at home.

**Remote learning arrangements**

Key Stage Leaders will ensure that teachers deliver agreed remote learning and that teaching assistants are tasked with work.

The School will offer a suite of online learning and home study packs. These will address curriculum and EHCP targets.

Staff will contact parents daily by email or if they have no internet by phone.

Each class will have a minimum of 2 circle time zoom lessons per week

**Free school meal**

We will work to provide meal vouchers for families on FSM if pupils are not in school.

**Staffing arrangements**

All staff are expected to attend school unless shielding themselves or self-isolating due to contact with someone with symptoms or a positive test. Staff will prepare work and video links to pupils.

<p>4</p>	<p><b>LOCKDOWN WITH STAFF SHIELDING AND SIGNIFICANT STAFF ABSENCE</b></p> <p>Significant staff absence impacting on the safe operation of the School.</p> <p><b>We will remain open full-time for pupils of critical workers and extremely vulnerable pupils identified with LA and social workers.</b></p> <p>Rota of 2 days in school and Remote and home learning for all other pupils.</p>	<p>The School will offer a suite of online learning and home study packs</p> <p>Staff will contact parents daily by email and if they have no internet by phone.</p> <p>Each class will have a minimum of 3 video lessons per week plus social connection time via zoom Absence requests</p> <p>All pupils should attend school when their group is scheduled to be on-site.</p> <p>Children of critical workers: we will consider absence requests for children of critical workers if their parents tell us in advance that their child won't be attending school when their rota group is scheduled to be at home.</p> <p><b>Vulnerable pupils</b></p> <p>We will strongly encourage vulnerable pupils to continue attending school. To do this, we will:</p> <ul style="list-style-type: none"> <li>▪ Work with our local authority (LA)</li> <li>▪ Contact a pupil's parent or carer, and (where applicable) social worker if the pupil doesn't attend, to find out why and discuss their concerns</li> </ul> <p><b>Free school meals</b></p> <p>We will work to provide meal vouchers for families on FSM if pupils are not in school.</p> <p>All staff are expected to attend school unless shielding themselves or self-isolating due to contact with someone with symptoms or a positive test. Staff will prepare work and video links to pupils.</p>
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### Staged Response to Crisis Levels of Staffing

1. Move staff to cover from the same bubbles and redeploy all available support staff
2. Use agency supply staff
3. Move staff to cover from other bubbles
4. Work on minimum ratios
5. Re-Deploy SLT to classes
6. Stay class based and only cover 10%PPA (not TLR time)
7. Amalgamate appropriate classes in the same bubbles (this may be done earlier if classes have fewer pupils than normal)
8. Close to certain classes/year groups and initiate remote learning if staffing is not available
9. Move to rota provision for pupils on site
10. Close school and move to remote learning for all but vulnerable and critical worker pupils